



## JOB DESCRIPTION

Job Title: Heavy Equipment Operator	Step: 114
Department: Road	Grade: 15
Effective Date: 01/01/2013	Safety Sensitive Position
Revision Date: March 2022	FLSA Status: Non-Exempt

### **General Purpose**

This position requires a higher development of skills and abilities relating to the operation and maintenance of equipment used in road construction, maintenance and repair of county roads. Assists the District Road Foreman on projects and is available for some supervisory responsibilities in the absence of the District Road Foreman and Road Superintendent.

### **Supervision Received**

Works under the direction of the District Road Foreman and Road Superintendent.

### **Supervision Exercised**

### **Essential Functions**

- Ability to supervise work progress at work site in the absence of the District Road Foreman.
- Informs the District Road Foreman of work progress and any problems that arise during the day.
- Can communicate effectively with the District Road Foreman, other employees and public in providing information and giving directions.
- Performs pre/post trips safety checks and services on assigned equipment. Performs routine maintenance and emergency repairs and reports mechanical problems for shop repair.
- Performs any and all related work as required.
- Removes snow on county roads using snow removal equipment. Responds to snow removal operations and emergency situations on a 7 day/24 hour basis, as needed.
- Shows leadership skills, has good knowledge of and is an example in following the San Juan County Policies and Procedures.
- Follows all safety policy and procedures and programs established by San Juan County.

### **Minimum Qualifications**

- Must possess a valid Utah Commercial Driver's License Class "A" with a tanker endorsement and have a clean driving record.
- Must be able to pass and maintain a DOT medical certification.
- Must be at least 18 years of age.
- High school graduate or equivalent.
- Must be able to report for work on time and to perform the duties of the job for the entire workday.

### **Required Knowledge, Skills and Abilities**

- Adheres to and enforces safety practices and procedures in work areas and in the performance of work assignments.
- Shows and uses safe, effective operation and maintenance of county heavy equipment.
- Can train, supervise and evaluate work activities and to motivate assigned personnel effectively.
- Has a high degree of experience on directing and participating in the operation of loaders, dozers, snow plows and sanders, backhoe, graders and tractor-trailers, especially the use of the transport, in construction, maintenance and repair on county roads.
- Has the ability to work independently with little to no supervision from the District Supervisor.
- Can effectively present information in one-on-one and small group situations to supervisors or other employees.
- Must be able to attend more complex training when available.
- Must be able to understand basic road construction guidelines such as reading grade stakes and basic road construction concepts.
- The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 75 pounds.
- Ability to climb in and out of standard road maintenance equipment and vehicles.
- Must be able to operate road equipment for long periods of time on even and uneven surfaces for up to ten (10) hours per day.
- Must have full range of movement in hands, arms and legs.
- Must be able to hear and speak clearly to communicate with the supervisor, other employees or public.

### **Special Qualifications**

- Must have a minimum of three (3) years of experience on heavy equipment and driving large trucks, with experience on the transport requiring a Commercial Driver's License with a Class A and tanker endorsement.
- Must be able to pass and maintain a DOT medical certification.
- Must have attended complex training on heavy equipment, road maintenance, personnel and safety policy and procedures during the last immediate twelve (12) months.

### **Work Environment**

- Work may be performed in loud noisy places.

- Work may require to be performed for sustained periods in the outdoors and in hot, cold or inclement weather.
- Work could expose the employee to unknown, dangerous and/or life threatening conditions including working near moving mechanical parts, working at night, in rain or snow and other related conditions.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the employee(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above Job Description.

Date: \_\_\_\_\_



