



### **JOB DESCRIPTION**

Job Title: Facilities Maintenance Technician I	
Department: Facilities Maintenance	
Effective Date: 12/13/2022	
Revision Date: 01/30/2025	FLSA Status: Non-Exempt
Salary:	

#### **GENERAL PURPOSE:**

Working under the general supervision of the Facilities Management Director performs a variety of full performance skilled maintenance and custodial duties including carpentry, plumbing, electrical, painting, general grounds, and custodial care, related to the general maintenance and repair of facilities, including HVAC and other mechanical systems.

The following list of duties is illustrative only and is not a comprehensive listing of all functions and tasks performed by this position.

#### **Supervision Received:**

Works under the supervision of the Facilities Management Director.

#### **Supervision Exercised:**

None

#### **Example of Duties:**

- Performs a variety of painting, carpentry, plastering, masonry, plumbing, metal, electrical, mechanical maintenance, and related work.
- Performs repairs of plumbing piping and fixtures, performs routine plumbing; clears and cleans drain obstructions, maintains sinks, urinals, and toilets.
- Performs general carpentry; maintains physical aspects of building such as windows and doorframes and woodwork; repairs furniture; repairs and replaces locks.

- Performs general upkeep and repairs.
- Operates snow blower/snow shovel or lawn mower as needed.
- Performs preventive maintenance.
- Attends to after-hours emergencies when necessary.
- Performs related duties as required.
- Performs custodial duties as needed.

### **Minimum Qualifications :**

- Graduation from a standard senior high school or equivalent
- Must possess a current Utah Driver License

### **Essential Functions, Knowledge, Skill and Abilities:**

- Knowledge:  
Standard methods, practices, tools and materials used in a variety of building maintenance functions; considerable knowledge of the hazards and the safety precautions common to building maintenance.
- Skill in:  
the use of specialized and common tools and the materials of several trades.
- Ability to:  
determine needs for services and supplies necessary to carry out tasks; operate ground equipment and power tools; frequently lift 35 to 50 pounds and occasionally lift up to 75 to 100 pounds or more; communicate effectively, verbally and in writing; develop effective working relationships with supervisors, co-workers, and the public.; work independently; deal effectively with stress caused by workload and time deadlines; work additional hours when needed.
- Special Qualifications:  
Must possess a valid Utah drivers license with a satisfactory driving record and no driving restrictions.

San Juan County is an equal opportunity employer and encourage women, minorities and the disabled to apply.

**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the employee(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above Job

**Description. Date:** \_\_\_\_\_