



LIBRARY BOARD MEETING - MARCH 2025

**Virtual Meeting
March 20, 2025 at 5:30 PM**

MINUTES

CALL TO ORDER – 5:34 pm

ROLL CALL – 5:34 pm

1. Presented by Library Board Chair

Trustees

Marjorie Haun-Storland - present

Marlene Huckabay - present

Heather Lynn - present

Lucille Cody - present

Zak Podmore - present

Shannon Brooks – present

Jackie Jeppson – present

Annette Myers - present

Commissioner Silvia Stubbs - absent

Library Director Nicole Perkins - absent

Assistant Library Director Mikaela Wood (Ramsay) – present

Guest

APPROVAL OF MINUTES – 5:36 pm

2. Library Board Meeting - January 16, 2025 Minutes for Approval

Book club is on the 2nd Monday of the month

Motion to approve the January 2025 budget meeting minutes, motion carried.

PUBLIC COMMENT – 5:39 pm

Lynn - La Sal Library Story Hour is on the SJC library website calendar but I don't see advertising to the community via social media, etc. Is Story Hour available to the community? Wood states that story hour has been advertised with fliers in the past but it is not well attended. Wood to work with the La Sal library and La Sal School to advertise story hour to ensure the community is informed. La Sal is growing in population and people are moving in/out of the area. Wood reported that the relationship with the Senior Center is going well.

BUSINESS/ACTION – 5:46 pm

3. Ratify Community Library Enhancement Fund (CLEF) Grant Contract

The board discussed, proposed, and answered questions regarding the CLEF Grant Contract. CLEF money is available for special programs, summer reading expenses, Overdrive/Libby, IT Equipment for patrons or ADA replacement equipment and other eligible expenses.

Lynn made a motion to ratify the CLEF Grant Contract. Hauns-Storland made a second, motion carried.

4. Founding Fathers Project Update by Commissioner Stubbs – Tabled for next meeting

DISCUSSION – 6:02 pm

4. Spanish Valley and Grand County Library Increase from \$6,000 to \$10,000

A discussion about the contract with Grand County Moab Library that allows San Juan County residents that reside in Spanish Valley can use the Moab library.

Copied from Library Director's Report January – February 2025:

Grand County – contract will expire at the end of this year with San Juan County Library System paying the Grand County library system \$6000 a year for the library patrons living in zip code 84532 to have patron membership at the Grand County Library. The GCPL board and Grand County Commission is considering raising this fee to \$10,000 for next year and going forward but did not give a suggestion for number of years for the contract. In 2022 Director Valdes stated in an email that "...there are currently 348 individuals (217 households) with San Juan active (used in the last three years) cardholders and our nonresident fee is \$60/year, there were definitely those that felt we needed to increase the amount." The current agreement states "GCL will begin tracking and reporting annually to SJCL an accounting of all new 84532 zip code patrons and make a good faith effort to add current 84532 patrons as they use their GCL library cards. Carrie also stated that there are a number of La Sal residents that are using the Grand County Library that don't fall under the 84532-zip code that they have been allowing to use the library and consider this as we look at the future inter-local agreement.

5. Library Building Budget Update – 6:12 pm

Copied from Library Director's Report January – February 2025:

Review of 2025 Approved Library Budget: With the buildings/maintenance budget the amount shows approved of \$725,810.00. The Library Board approved the budget for Library System only, not buildings/maintenance or Library Staff salaries and wages, in 19 Item 8. amount of \$461,550.00 and budget was approved by Commissioners for \$554,210.00 which included the Library staff salaries and wages. I requested a finalized budget for 2024 with our library budget line items from the Clerk's office so that I could see what each line item was set at but have not received a reply as of today. The following are the details online in regard to the 2025 Library Budget that has been set: Monticello Building - \$70,300 Blanding Building - \$89,000 Satellite Buildings (Bluff only) - \$9,800.00 Library Board (part of budget that we set)- \$2,500.00 (Library Board approved \$2,500) Library System (that we set) – \$554,210.00 (Library Board approved \$461,550) The discrepancies between amounts approved by the Library Board and the amounts approved by the County Commissioners are higher for the Library System due to salaries/wages line item. However, we were under budget on our Salaries/Wages line items by about 30% - \$105,000.00 approximately for 2024 fiscal year.

6. Beehive Library Consortium – 6:18 pm

A free online resource available to all library patrons that uses the Libby app to check out digital and audio books from your phone. Support your local library! Ask your local library how to get access to the Libby app.

LIBRARY DIRECTOR REPORT – 6:28 pm

7. Presented by Nicole Perkins, Library Director / Blanding Librarian

Funding for the federal improvement grant is on hold (computers, laptop, smart boards, copiers/printers, etc)

A reminder to Board Members to like and share items/posts on the library social media pages.

See Library Director's Report January – February 2025

9. Statistics – See Board Meeting packet pages 21 through 36

10. Financial Reports for the Library System – See Board Meeting packet pages 37-40

ASSISTANT DIRECTOR REPORT – 6:38 pm

11. Presented by Mikaela Wood (Ramsay), Assistant Director / Monticello Librarian

Board Meeting packet pages 41-42

LIBRARY CHAIR REPORT – 6:44 pm

Brooks will have a “cheat sheet” available for next board meeting

ADJOURN – 6:47 pm

****In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice****

APPROVED: _____

San Juan County Library Board

DATE: _____

5/23/25